

## PART A

**Report to:** Overview and Scrutiny Committee  
**Date of meeting:** 16 June 2016  
**Report of:** Committee and Scrutiny Officer  
**Title:** Membership for the Neighbourhood Forum Task Group

### 1.0 **Summary**

1.1 This report asks the Scrutiny Committee to approve the membership of the Neighbourhood Forum Task Group.

### 2.0 **Recommendations**

2.1 that Overview and Scrutiny Committee approves the membership for the Neighbourhood Forum Task Group.

#### **Contact Officer:**

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**Report approved by:** Carol Chen, Head of Democracy and Governance

### 3.0 **Detailed Proposal**

3.1 At the last meeting of Overview and Scrutiny Committee on 3 March 2016 it was agreed to set up a Task Group to review Neighbourhood Forums. The scrutiny suggestion had been submitted by the Head of Democracy and Governance following discussions with the Mayor.

3.2 On 17 May 2016 the Committee and Scrutiny Officer emailed all councillors informing them of the new task group and seeking expressions of interest in being considered to be a member. A reminder was sent to all non-executive councillors on 3 June.

3.3 Following these emails the following councillors responded as being interested in being a member of the task group –

- Councillor Anne Rindl
- Councillor Stephen Cavinder
- Councillor Kareen Hastrick
- Councillor Anne Joynes

3.4 The Scrutiny Committee is asked to review the nominations and agree the final membership. The Chair will be elected at the Task Group's first meeting. The Chair will provide regular updates to Overview and Scrutiny Committee.

#### 4.0 **Implications**

##### 4.1 **Financial**

4.1.1 The Head of Finance comments that the costs of this Group will be met from existing budget provision.

##### 4.2 **Legal Issues** (Monitoring Officer)

4.2.1 The Head of Democracy and Governance comments that there are no legal implications.

##### 4.3 **Potential Risks**

4.3.1 No risks have been identified.

## **Appendices**

There are no appendices.

## **Background Papers**

No papers were used in the preparation of this report.

## **File Reference**

None